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BASQUE RESEARCH
& TECHNOLOGY ALLIANCE

Tender announcement

Sukarrieta, 7th July 2023

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1. OBJECT

The AZTI Foundation announces the opening of a public tender procedure **for the collection and supply of our bivalve molluscs (mussels, clams and coquina) from the Andalusian coastline required within the framework of the research, development and innovation service contract (IAMETH_Agrifood Project, CPP 2020 536655, Line 2-Phase II) with the Andalusian Regional Government's Agricultural and Fisheries Management Agency (AGAPA), development and innovation service contract (Project IAMETH_Agrifood, CPP 2020 536655, Line 2-Phase II) with the Agricultural and Fisheries Management Agency of Andalusia (AGAPA) of the Regional Government of Andalusia for the identification of negatives in situ in the framework of the official agri-food inspection: detection of marine biotoxins in bivalve molluscs. AZTI is the successful bidder of Line 2, having passed Phase I and is currently executing Phase II.**

The objective of the IAMETH_Agrifood Project, Line 2 is to "Obtain a portable device that allows in situ differentiation of negative samples for marine biotoxins regulated in the EU". This project is in its Phase II, which is dedicated to the development of prototypes that allow the achievement of the objective. Within this development and object of the present subcontracting, the following tasks are contemplated:

1. Collection, procurement and shipment of the samples necessary for the development of the project. It is necessary to have access to samples of bivalve molluscs of interest with different marine biotoxin content. The species selected for the project are mussels (*Mytilus galloprovincialis*), clams (*Chamelea gallina*) and coquina (*Donax trunculus*). During periods of closure of the production areas, the successful tenderer will coordinate with AGAPA in order to have access to the necessary samples and to be able to prepare the corresponding homogenates.





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2. LENGTH OF SERVICE

The service will be carried out from the date the contract is **signed until 28 February 2024**.

In the event that the collaboration between AGAPA and AZTI is terminated prior to the end date of the service of this tender, the execution of this service will be interrupted, terminating the tender and its corresponding contract, with prior written notice to the awarded entity with one (1) month's notice. In this case, the awarded entity will invoice only for the services performed until the new end date of the contract.

3. ECONOMIC TENDER

The maximum financial offer that will be accepted for this tender is **twenty thousand euros (€20,000.00)**, taxes not included.

Invoicing will be carried out as follows:

- 75 % of the total amount of the service in December 2023. After completion of the work carried out this year
- 25 % of the total amount of the service upon completion of the project in 2024.

Invoices shall be paid within 60 days from the date of issue.

4. ASSESSMENT CRITERIA FOR PROPOSALS

The proposals received will be assessed on the basis of the following criteria:

Economic offer	50%
Technical adjustment	30%
Improvements	15%
CSR policies	5%



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5. PRESENTATION OF THE PROPOSALS

Bidders may submit their proposals to the attention of Tania Gonzalez at the e-mail address tgonzalez@azti.es and at any of the AZTI centres, from the time of publication of this announcement on the AZTI Foundation website, **until 12 noon on 17 July 2023**.

Proposals can be submitted in Spanish, English or Basque.

Tenderers may contact the following address for further **technical information**:

AZTI

Alejandro Barranco Ibarbia

Telf. 34 667 174 286

Mail: abarranco@azti.es

6. AWARD

Once the offers have been received on the date indicated for their presentation, within 15 working days, the result of the tender will be published on the AZTI Foundation website.

7. CONDITIONS DE RECRUTEMENT

- The selected entity, during the time that the service relationship with AZTI lasts, must comply with the regulations in force on labour matters, Social Security and Health and Safety at Work, being subject, if applicable, to carry out the coordination of business activities in accordance with RD 171/2004 according to the procedure and specifications established (available at <https://www.azti.es/en/recruitment-rules/>)
- In any case, and independently of any other documentation, the selected entity must present, before the formalization of the contract, a certificate that proves that it is up to date with the fulfillment of its tax and social security obligations.
- The selected entity must present the necessary documentation to formalize the contract within a period not exceeding 20 days from the award. Or the documentation, the selected entity must follow the Internal Contracting Regulations published at www.azti.es



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- In addition to the technical and administrative conditions, AZTI will positively evaluate those suppliers who demonstrate that they maintain policies on Quality, Health and Safety, the Environment, Sustainable Mobility, as well as Corporate Social Responsibility.

The supplier shall include in its proposal those documents or records that allow verification of these policies (quality and environmental certificates, documentation relating to actions in matters of social responsibility, etc.)

- In the event that the collaboration between AGAPA and AZTI is terminated prior to the end date of this tender, the execution of this service will be interrupted, terminating the tender and its corresponding contract, with prior written notice to the awarded entity with one (1) month's notice. In this case, the awarded entity will invoice only for the services performed until the new end date of the contract.
- Under no circumstances, due to the confidentiality of the information, may the awarded company use the documentation generated or the information to which it has access for a purpose other than that indicated in this tender.
- The personnel who are directly or indirectly related to the service provided for in this contract shall maintain professional secrecy regarding the information, documents or matters to which they have access or knowledge during the term of this contract, and shall be obliged not to make public or dispose of any data that they may become aware of as a result of its execution, even after the end of the contractual term.
- The company awarded the contract expressly undertakes to comply with the provisions of Organic Law 3/2018, of 5 December, on the Protection of Personal Data and the guarantee of digital rights.

The entity awarded the contract shall submit, prior to the commencement of the service, a declaration stating that it is informed of and agrees with the provisions and requirements governing the contract, specifically those related to intellectual and industrial property rights, that it meets the solvency requirements for the provision of the subcontracted services and that it places its resources at the disposal of the tenderer for the entire duration of the contract.

8. GENERAL DATA PROTECTION REGULATION

Person in charge: Identity: FUNDACION AZTI - AZTI FUNDAZIOA - CIF: G48939508 Postal address: TXATXARRAMENDI UGARTEA Z/G SUKARRIETA (BIZKAIA) Telephone: 946574000 e-mail: lopd@azti.es.



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“From FUNDACIÓN AZTI we treat the information you provide us with the purpose of placing your order and billing for services and maintaining commercial relations. The legal basis for the processing of your personal data is our legitimate interest in maintaining commercial relations and carrying out the provision of services, being strictly necessary for this purpose. The data provided will be kept as long as the commercial relationship is maintained or for the years necessary to comply with legal obligations and, once the relationship has been resolved, to the extent that liabilities may arise. The data will not be transferred to third parties except in cases where there is a legal obligation, as well as to those providers of technical and computer services and auditing. Under no circumstances will we carry out international transfers of your personal data. You have the right to obtain confirmation as to whether or not FUNDACION AZTI - AZTI FUNDAZIOA is processing your personal data. Therefore, you have the right to access your personal data, rectify inaccurate data or request its deletion when the data is no longer necessary, as well as to exercise your right to oppose, limit or transfer your data, under the terms provided for in the applicable data protection regulations, by writing to the above-mentioned address. You may also lodge a complaint with the competent supervisory authority”.

9. TECHNICAL REQUIREMENTS

Requirements of the entity to be subcontracted

The entity to be subcontracted must meet the following requirements:

- Be a technology centre and/or University department, located in Andalusia, focused on the development of solutions for the aquaculture sector and with close contact with the production sector of bivalve molluscs and other marine invertebrates of the Andalusian coast.
- Experience in carrying out work for companies and associations in the aquaculture sector in Andalusia.
- Experience in carrying out experimental projects in aquaculture.
- Multidisciplinary technical team with the capacity to carry out the tasks described.
- it must have adequate facilities (laboratories) to be able to carry out the technical work requested.
- Quality Management Systems in compliance with the requirements of ISO 9001: 2015, environmental system management according to ISO 14001: 2015 and R&D&I management according to UNE 166002:2014.



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Sampling plan

The proposal must include an operational procedure in which the traceability of the work carried out by the subcontracted entity is guaranteed and define a sampling plan (within the Andalusian coast) that includes at least the three selected species: mussels, clams and coquina. This plan must describe, as a minimum, the number of samples to be collected, the sampling frequency and the methodology to be used, both for their collection and for sending them to AZTI's facilities at Parque Tecnológico de Bizkaia, Astondo Bidea E609, 48160 Derio (Bizkaia).

The sampling plan should provide for the collection and shipment of:

- 60 blank samples, 20 of each species under study, collected in events without toxin contamination. Each sample should allow the preparation of 100 g of homogenate. There are two possibilities for shipment of samples: (i) shipment of the homogenate already prepared in frozen state (following the procedures laid down in the official methodologies), (ii) shipment of the live unprocessed samples no later than two days after collection.
- At least 30 samples collected in different marine biotoxin contamination events (closures), 10 of each species under study. AGAPA will be responsible for the collection of samples and will notify the entity awarded the contract, which will be in charge of preparing the corresponding homogenised samples. These samples will be used to separate the individuals necessary, on the one hand, to prepare 100 g of homogenate and, on the other hand, 20 g. Both homogenates will be sent to AZTI frozen (following the procedures established in the official methodologies).

All sample shipments must be duly identified and accompanied by a document with their characteristics (species, date of sampling, place of sampling, number of individuals used to prepare the homogenate...) that allows the traceability of all the information associated with these samples.

Anything exceeding this plan in terms of number of samples and mass of homogenates shall be considered as an improvement.