



MEMBER OF
BASQUE RESEARCH
& TECHNOLOGY ALLIANCE

Tender announcement

Sukarrieta, 8 April 2022

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1. OBJECT

The AZTI Foundation announces the opening of a public tendering procedure for **the “subcontracting of the mature erythrocyte membrane lipid profile analysis service”**.

2. LENGTH OF SERVICE

The service will be provided within a maximum period of **24 months (2 years)** from the date of signing the contract.

3. ECONOMIC TENDER

The financial offer shall be expressed by the amount of the chemical analysis of the 12 fatty acids mentioned in point 9, plus the amount of the report of interpretation of results and nutritional recommendations for each sample, taxes not included.

Invoicing will take place at the conclusion of each service, and invoices will be paid within 60 days of the date of issue.

4. ASSESSMENT CRITERIA FOR PROPOSALS

The proposals received will be assessed on the basis of the following criteria:

Economic offer	50%
Technical adjustment	40%
Delivery time	5%
CSR policies	5%



5. PRESENTATION OF THE PROPOSALS

Bidders may submit their proposals to the attention of Irati Velez at the e-mail address ivelez@azti.es and at any of the AZTI centres, from the time of publication of this announcement on the AZTI Foundation website, **until 12 noon on 29 April 2022**.

Proposals can be submitted in Spanish, English or Basque.

Tenderers may contact the following address for further **technical information**:

AZTI

Itziar Tueros

Tel. 34 667 174 290

Mail: itueros@azti.es

6. AWARD

Once the offers have been received on the date indicated for their presentation, within 15 working days, the result of the tender will be published on the AZTI Foundation website.

7. CONDITIONS DE RECRUTEMENT

- The selected entity, during the time that the service relationship with AZTI lasts, must comply with the regulations in force on labour matters, Social Security and Health and Safety at Work, being subject, if applicable, to carry out the coordination of business activities in accordance with RD 171/2004 according to the procedure and specifications established (available at <https://www.azti.es/en/recruitment-rules/>)
- In any case, and independently of any other documentation, the selected entity must present, before the formalization of the contract, a certificate that proves that it is up to date with the fulfillment of its tax and social security obligations.
- The selected entity must present the necessary documentation to formalize the contract within a period not exceeding 20 days from the award. Any additional questions may be consulted in the Internal Contracting Regulations published at www.azti.es



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- In addition to the technical and administrative conditions, AZTI will positively evaluate those suppliers who demonstrate that they maintain policies on Quality, Health and Safety, the Environment, Sustainable Mobility, as well as Corporate Social Responsibility.

The supplier shall include in its proposal those documents or records that allow verification of these policies (quality and environmental certificates, documentation relating to actions in matters of social responsibility, etc.)

8. GENERAL DATA PROTECTION REGULATION

Person in charge: Identity: FUNDACION AZTI - AZTI FUNDAZIOA - CIF: G48939508 Postal address: TXATXARRAMENDI UGARTEA Z/G SUKARRIETA (BIZKAIA) Telephone: 946574000 e-mail: lopd@azti.es.

“From FUNDACIÓN AZTI we treat the information you provide us with the purpose of placing your order and billing for services and maintaining commercial relations. The legal basis for the processing of your personal data is our legitimate interest in maintaining commercial relations and carrying out the provision of services, being strictly necessary for this purpose. The data provided will be kept as long as the commercial relationship is maintained or for the years necessary to comply with legal obligations and, once the relationship has been resolved, to the extent that liabilities may arise. The data will not be transferred to third parties except in cases where there is a legal obligation, as well as to those providers of technical and computer services and auditing. Under no circumstances will we carry out international transfers of your personal data. You have the right to obtain confirmation as to whether or not FUNDACION AZTI - AZTI FUNDAZIOA is processing your personal data. Therefore, you have the right to access your personal data, rectify inaccurate data or request its deletion when the data is no longer necessary, as well as to exercise your right to oppose, limit or transfer your data, under the terms provided for in the applicable data protection regulations, by writing to the above-mentioned address. You may also lodge a complaint with the competent supervisory authority”.

9. TECHNICAL REQUIREMENTS

- Lipid profile analysis shall be performed by gas chromatography.
- The erythrocyte membrane fatty acid profile shall be performed on mature erythrocytes (at least 3 months old).
- The method of analysis must be automated (selection of mature erythrocytes, fat extraction and derivatization of fatty acids after chromatographic analysis), not manual, to ensure reproducibility of results.
- The results will be returned as a percentage of each fatty acid in the total.
- The following 12 fatty acids shall be analysed:

Family	Common Name	C:I
Saturated	Palmitic acid	C16:0
	Stearic acid	C18:0
Monounsaturated	Palmitoleic acid	C16:1; 9c
	Oleic acid	C18:1; 9c
	Vaccenic acid	C18:1; 11c
Polyunsaturates ω -6	Linoleic acid	C18:2; ω -6
	Dihomo γ -linoleic acid	C20:3; ω -6
	Arachidonic acid	C20:4; ω -6
Polyunsaturates ω -3	Eicosapentaenoic acid	C20:5; ω -3
	Docosahexaenoic acid	C22:5; ω -3
Trans	Elaidic acid	C18:1; 9t
	Trans arachidonic acid	C20:4; t

- The analytical service will be complemented by a report with the interpretation of the results and the corresponding nutritional and supplementation recommendations.
- The results will be returned within a maximum of 10 days of receipt.
- AZTI reserves the right to request clarification or additional information on the proposals received. However, in the event of a tie in the evaluation of the proposals received, the quality of the offer and technical solvency (list of works similar to those described carried out in the last three years with certificates of good execution) will be the elements of the final decision.