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& TECHNOLOGY ALLIANCE

# Tender announcement

Derio, 23 March 2022

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## 1. OBJECT

The AZTI Foundation announces the opening of a public tendering procedure for **the following service: "computer development of an online tool for the automation of data collection, calculation and verification of the environmental impact of food products and beverages"**.

## 2. LENGTH OF SERVICE

The service will end 10 months after the award of this service contract, establishing a **maximum period of 6 months** from the signing of the contract for delivery of the Minimum Viable Product (MVP). The characteristics of the PMV are defined together with the details of the technical requirements (see section 9).

## 3. ECONOMIC TENDER

The maximum economic offer that will be accepted for this tender is **one hundred and ten thousand euros (110,000.00 euros)**, taxes not included.

Invoicing will be carried out as follows:

- 25 % of the amount at the start of the project
- 25 % of the total amount of the service when the data collection module is reached.
- 25 % of the total amount of the service upon reaching the impact assessment module
- 25 % of the total amount of the service at the end of the project.

Invoices shall be paid within 60 days from the date of issue.





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#### 4. ASSESSMENT CRITERIA FOR PROPOSALS

The proposals received will be assessed on the basis of the following criteria:

Economic offer	50%
Technical adjustment	30%
Improvements	15%
CSR policies	5%

#### 5. PRESENTATION OF THE PROPOSALS

Bidders may submit their proposals to the attention of Irati Velez at the e-mail address [ivelez@azti.es](mailto:ivelez@azti.es) and at any of the AZTI centres, from the time of publication of this announcement on the AZTI Foundation website, **until 12 noon on 8 April 2022**.

Proposals can be submitted in Spanish, English or Basque.

**Compliance with the specific technical requirements is mandatory to be able to submit proposals.** Tenderers may request this information, subject to a confidentiality agreement, from the following address:

AZTI

Saioa Ramos

Tel. 34 667 174 357

Mail: [sramos@azti.es](mailto:sramos@azti.es)

#### 6. AWARD

Once the offers have been received on the date indicated for their presentation, within 15 working days, the result of the tender will be published on the AZTI Foundation website.

#### 7. CONDITIONS DE RECRUTEMENT



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- The selected entity, during the time that the service relationship with AZTI lasts, must comply with the regulations in force on labour matters, Social Security and Health and Safety at Work, being subject, if applicable, to carry out the coordination of business activities in accordance with RD 171/2004 according to the procedure and specifications established (available at <https://www.azti.es/en/recruitment-rules/>)
- In any case, and independently of any other documentation, the selected entity must present, before the formalization of the contract, a certificate that proves that it is up to date with the fulfillment of its tax and social security obligations.
- The selected entity must present the necessary documentation to formalize the contract within a period not exceeding 20 days from the award. Any additional questions may be consulted in the Internal Contracting Regulations published at [www.azti.es](http://www.azti.es)
- In addition to the technical and administrative conditions, AZTI will positively evaluate those suppliers who demonstrate that they maintain policies on Quality, Health and Safety, the Environment, Sustainable Mobility, as well as Corporate Social Responsibility.

The supplier shall include in its proposal those documents or records that allow verification of these policies (quality and environmental certificates, documentation relating to actions in matters of social responsibility, etc.).

- If as a result of the development of this tender (idea, tool, design, conceptualisation, development of the tool, etc.) a product (software, algorithm, hardware, digital platform, etc.), service (consultancy, advisory, digital, associated with branding, sustainability, environmental impact, quality assurance, certification, environmental, etc.) or solution (environmental, digital, labelling, software platform, programmes, apps, etc.) is generated, the ownership, as well as the exploitation rights of the intellectual and industrial property will be the property of AZTI. All these exploitation rights will prevail over any subsequent agreement signed with the selected entity that may conflict with the conditions established in this tender. Likewise, AZTI will recognise the authorship of the inventors in the event of disseminating the results generated during this tender.
- The selected entity undertakes to:
  - To keep and maintain the confidentiality of the information shared by the tendering entity and to maintain professional secrecy, so that it will not disclose, communicate or make known to third parties the data it knows and obtains as a result of the support for the technical development of this tender, before, during or once it has been completed. This obligation of



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confidentiality and non-use of the Confidential Information shall not be extinguished with the fulfilment of the service and shall continue in force until the Confidential Information is not in the public domain, without this having involved a breach of the obligations of the successful tenderer.

- To deliver the complete source code of the solution envisaged in this tender, which may be modified in the future by AZTI or a third party to whom AZTI may request it in the future.
- Not to develop, not to exploit and not to compete with a tool similar to the technical development and the solution envisaged in this tender.
- Acknowledge Fundación AZTI as the owner of the idea, data and knowledge generated, raised in this tender.

## 8. GENERAL DATA PROTECTION REGULATION

Person in charge: Identity: FUNDACION AZTI - AZTI FUNDAZIOA - CIF: G48939508 Postal address: TXATXARRAMENDI UGARTEA Z/G SUKARRIETA (BIZKAIA) Telephone: 946574000 e-mail: [lopd@azti.es](mailto:lopd@azti.es).

“From FUNDACIÓN AZTI we treat the information you provide us with the purpose of placing your order and billing for services and maintaining commercial relations. The legal basis for the processing of your personal data is our legitimate interest in maintaining commercial relations and carrying out the provision of services, being strictly necessary for this purpose. The data provided will be kept as long as the commercial relationship is maintained or for the years necessary to comply with legal obligations and, once the relationship has been resolved, to the extent that liabilities may arise. The data will not be transferred to third parties except in cases where there is a legal obligation, as well as to those providers of technical and computer services and auditing. Under no circumstances will we carry out international transfers of your personal data. You have the right to obtain confirmation as to whether or not FUNDACION AZTI - AZTI FUNDAZIOA is processing your personal data. Therefore, you have the right to access your personal data, rectify inaccurate data or request its deletion when the data is no longer necessary, as well as to exercise your right to oppose, limit or transfer your data, under the terms provided for in the applicable data protection regulations, by writing to the above-mentioned address. You may also lodge a complaint with the competent supervisory authority”.



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## 9. TECHNICAL REQUIREMENTS

It will be valued that the IT development service accredits the maximum previous experience in the development of online tools for the calculation of environmental impacts.

It will be valued that the IT development service accredits to have the technical capacity to offer at least the following services:

- Data collection: online environment for the collection of inventory data necessary to calculate the environmental impact of food.
- Impact assessment: development of calculator to quantify the environmental impact related to the production chain of each food.
- Tool administration: development of a desktop software for the administration of the web tool.
- Service management: the project will be developed through scrum methodology or similar, with sprints and constant follow-up meetings where the display will be presented, and the product will be worked on.

The details of the technical requirements will be provided under a non-disclosure agreement (NDA) to companies wishing to bid for the tender.