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BASQUE RESEARCH
& TECHNOLOGY ALLIANCE

Tender announcement

Sukarrieta, 12 July 2021

t. +34 94 657 40 00
info@azti.es | www.azti.es

1. OBJECT

The AZTI Foundation announces the opening of a public tendering procedure for **the acquisition of a lyophilizer for the preparation of marine samples (sediments and biota).**

2. DELIVERY AND COMMISSIONING

The delivery of the equipment and its commissioning shall be managed within a **maximum of 12 weeks** from the date of signing the contract.

3. ECONOMIC TENDER

The maximum economic offer that will be accepted for this tender is **fifteen thousand euros (15.000,00 euros)**, taxes not included.

Invoicing will take place at the conclusion of the service, and the invoice will be paid 60 days from the date of issue.

4. ASSESSMENT CRITERIA FOR PROPOSALS

The proposals received will be assessed on the basis of the following criteria:

Economic offer	50%
Technical adjustment	35%
Improvements	10%
CSR policies	5%



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5. PRESENTATION OF THE PROPOSALS

Bidders may submit their proposals to the attention of Irati Velez at the e-mail address ivelez@azti.es and at any of the AZTI centres, from the time of publication of this announcement on the AZTI Foundation website, **until 12 noon on 30 August 2021**.

Proposals can be submitted in Spanish, English, or Basque.

Tenderers may contact the following address for further **technical information**:

AZTI

Joana Larreta

Tel. 34 667 174 478

Mail: jlarreta@azti.es

6. AWARD

Once the offers have been received on the date indicated for their presentation, within 15 working days, the result of the tender will be published on the AZTI Foundation website.

7. CONDITIONS DE RECRUTEMENT

- The selected entity, during the time that the service relationship with AZTI lasts, must comply with the regulations in force on labour matters, Social Security and Health and Safety at Work, being subject, if applicable, to carry out the coordination of business activities in accordance with RD 171/2004 according to the procedure and specifications established (available at <https://www.azti.es/en/recruitment-rules/>)
- In any case, and independently of any other documentation, the selected entity must present, before the formalization of the contract, a certificate that proves that it is up to date with the fulfillment of its tax and social security obligations.
- The selected entity must present the necessary documentation to formalize the contract within a period not exceeding 20 days from the award. Any additional questions may be consulted in the Internal Contracting Regulations published at www.azti.es



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- In addition to the technical and administrative conditions, AZTI will positively evaluate those suppliers who demonstrate that they maintain policies on Quality, Health and Safety, the Environment, Sustainable Mobility, as well as Corporate Social Responsibility.

The supplier shall include in its proposal those documents or records that allow verification of these policies (quality and environmental certificates, documentation relating to actions in matters of social responsibility, etc.)

- The equipment or machine shall comply with the requirements laid down in the applicable legislation, to be taken as a reference:
 - ✓ Law 31/1995 of 8 November 1995 on the Prevention of Occupational Risks.
 - ✓ Royal Decree 1435/1992 of 27 November 1992, laying down provisions for the implementation of Council Directive 89/392/EEC on the approximation of the laws of the Member States relating to machinery.
 - ✓ Royal Decree 56/1995, of 20 January 1995, amending Royal Decree 1435/1995, of 27 November 1995, laying down provisions for implementing Council Directive 89/392/EEC on machinery.
 - ✓ Royal Decree 1644/2008 of 10 October establishing the rules for the marketing and putting into service of machinery.
 - ✓ Royal Decree 1215/1997 of 18 July 1997, establishing the minimum health and safety provisions for the use of work equipment by workers.

MANDATORY REQUIREMENTS OF RD1644/2008

The equipment/machine supplied must comply with the requirements set out in article 41 of the Law on Prevention of Occupational Risks and RD 1644/2008 on the approximation of the laws of the Member States on machinery. It must have the following:

- CE marking.
- EC Declaration of Conformity.
- Name and address of manufacturer
- Identification of the machine
- Provisions with which the machinery complies
- Where appropriate, notified body and EC type-examination drawn up in Spanish.
- Instruction booklet in Spanish.
- Installation



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- Commissioning
- Operation
- Maintenance, etc.
- Written in Spanish

In the event of receiving the equipment/machine without the appropriate documentation, the equipment will be rejected and returned, and the corresponding Territorial Industry Office must be notified.

8. GENERAL DATA PROTECTION REGULATION

Person in charge: Identity: FUNDACION AZTI - AZTI FUNDAZIOA - CIF: G48939508 Postal address: TXATXARRAMENDI UGARTEA Z/G SUKARRIETA (BIZKAIA) Telephone: 946574000 e-mail: lopd@azti.es.

“From FUNDACIÓN AZTI we treat the information you provide us with the purpose of placing your order and billing for services and maintaining commercial relations. The legal basis for the processing of your personal data is our legitimate interest in maintaining commercial relations and carrying out the provision of services, being strictly necessary for this purpose. The data provided will be kept as long as the commercial relationship is maintained or for the years necessary to comply with legal obligations and, once the relationship has been resolved, to the extent that liabilities may arise. The data will not be transferred to third parties except in cases where there is a legal obligation, as well as to those providers of technical and computer services and auditing. Under no circumstances will we carry out international transfers of your personal data. You have the right to obtain confirmation as to whether or not FUNDACION AZTI - AZTI FUNDAZIOA is processing your personal data. Therefore, you have the right to access your personal data, rectify inaccurate data or request its deletion when the data is no longer necessary, as well as to exercise your right to oppose, limit or transfer your data, under the terms provided for in the applicable data protection regulations, by writing to the above-mentioned address. You may also lodge a complaint with the competent supervisory authority”.

9. TECHNICAL REQUIREMENTS

AZTI is a Technology Centre that is very closely linked to marine activities, where physicochemical studies are carried out on the state of the different matrices, where sediments and biota are found.



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This tender is published to acquire a lyophilizer capable of lyophilizer sample volumes between 100 and 500 g of sediment and biota that normally contain a high percentage of moisture. In addition, smaller samples such as muscle samples and small fish. In addition to taps, the equipment must have a tray module for lyophilizer samples of small volume or weight.

Minimum technical specifications required:

- Condenser capacity 4 kg in 24 hours, with an approximate volume of 6.5 litres and ice condenser temperature of approximately -85°C.
- Vacuum pump corresponding to the proper functioning of the condenser.
- It must have an optimum number of taps for the required condenser capacity (between 8 and 12).
- Containers corresponding to the suggested number of taps should be offered.
- At least 3-4 trays in the central body for the lyophilisation of small volume samples contained in Eppendorfs or plates.

Information required:

- User manual in Spanish.
- A training course for the proper operation and maintenance of the equipment will be an asset.

In order to assess the bids received, a technical document and a financial bid are requested to be drawn up and submitted as separate documents.

The technical offer must detail the aspects mentioned in this tender and all those that are considered appropriate for the correct assessment of the offers, as well as improvements or extension of the operating capacity of the proposed equipment with an assessment of the cost that they would entail.