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# Tender announcement

Sukarrieta, September 17, 2020

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## 1. OBJECT

The AZTI Foundation announces the opening of a public tendering procedure for **outsourcing some specific subtasks concerning the German region** within the call for proposals “*DG ENV/MSFD 2020 – Marine Strategy Framework Directive: Support to the preparation of the next 6-year cycle of implementation*”.

## 2. LENGTH OF SERVICE

The service will be provided within a maximum period of 24 months from the date of signing the contract.

## 3. ECONOMIC OFFER

The maximum economic offer that will be accepted for this tender is **seventy thousand euros (70,000.00 euros)**, taxes not included.

Invoicing will be done according to article 11.6.1 of the Call for Proposals. This means that the winning entity will invoice AZTI once it has received the amount corresponding to the payments indicated in said article. The invoice will be paid 30 days after the date of issue.

## 4. ASSESSMENT CRITERIA FOR PROPOSALS

The proposals received will be assessed on the basis of the following criteria:

Economic offer	50%
Technical adjustment	30%
Improvements	15%
CSR policies	5%





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## 5. PRESENTATION OF THE PROPOSALS

Bidders may submit their proposals to the attention of Irati Velez at the e-mail address [ivelez@azti.es](mailto:ivelez@azti.es) and at any of the AZTI centres, from the time of publication of this announcement on the AZTI Foundation website, **until 12 noon on 29 September, 2020**.

Proposals must be submitted in English.

Tenderers may contact the following address for further technical information:

AZTI

PhD. Angel Borja

Telf. 34 667 174 430

Mail: [aborja@azti.es](mailto:aborja@azti.es)

## 6. AWARD

Once the offers have been received on the date indicated for their presentation, within 15 working days, the result of the tender will be published on the AZTI Foundation website.

## 7. PROCUREMENT CONDITIONS

- Throughout the duration of the service relationship with AZTI, the entity selected must comply with current regulations governing labour, social security, and occupational health and safety matters. The entity shall also, if fitting, have to carry out the coordination of business activities in accordance with (Spanish) RD 171/2004, per established procedure and specifications (available at <http://www.azti.es/es/coordinacion-de-actividades-empresariales/>)
- Before formalising the contract, the entity selected must, in any case and irrespective of any other documentation, submit a certificate proving that it is up-to-date with respect to its tax and social security obligations
- The selected entity must submit the documentation needed to formalise the contract no more than 20 days after the date it is awarded. Any further questions can be consulted in the Internal Procurement Rules posted on [www.azti.es](http://www.azti.es)



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- Companies submitting bids must present a bank title certificate issued by the respective institution, indicating the number of the bank account we shall use to pay for the services rendered or materials acquired.
- Beyond the technical and administrative conditions, AZTI shall favourably evaluate those suppliers who demonstrate that they maintain Quality, Health and Safety, Environmental, and Sustainable Mobility policies, as well as Corporate Social Responsibility policies.

The supplier shall include in the respective proposal any documents or records that enable those policies to be verified (quality or environmental certificates; documentation on actions relating to social responsibility issues, etc).

- **This subcontracting will only be managed if the proposal is approved under the call for proposals “DG ENV/MSFD 2020” of the DG ENV of the European Commission.**

## 8. GENERAL DATA PROTECTION REGULATION

Responsible entity – Identity: FUNDACION AZTI - AZTI FUNDAZIOA – Tax No: G48939508. Postal Address: TXATXARRAMENDI UGARTEA Z/G SUKARRIETA (BIZKAIA). Telephone: 946574000. E-mail: [lopd@azti.es](mailto:lopd@azti.es).

“At the AZTI FOUNDATION, we process the information you provide in order to respond to your request and invoice the services, and also to maintain business relations. The legal basis for processing your personal data is our legitimate interest in maintaining business relations and to carry out the provision of services. Such data are those strictly necessary for that purpose. The data supplied are kept for as long as the business relationship is maintained, or for the years needed to fulfil the legal obligations and, after the conclusion of relationship, to the extent to which responsibilities might arise. The data are only ceded to third parties in those cases where there is a legal obligation, or to suppliers of technical and IT services, and auditing. Under no circumstances shall international transfers of your personal data be carried out. You have the right to obtain confirmation about whether we, at the AZTI Foundation (FUNDACION AZTI – AZTI FUNDAZIOA), are processing your personal data. You, therefore, are entitled to access your personal data, rectify imprecise data, or request their elimination, when the data are no longer necessary, as well as to exercise your right of opposition, limitation or portability of your data, per the terms envisaged in applicable regulations relating to data protection, by means of written communication to the address indicated above. You may also present a claim before the competent control authority.



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## 9. TECHNICAL REQUISITES

- Contact with competent German authorities
- Description of the integration rules for the indicators, at different spatial scales and different levels (species, habitats, criteria, etc.)
- Advice on software needs
- Development of a case study in the German part of the Baltic Sea, to test NEAT with biodiversity data (mainly birds and mammals)
- Baltic Biodiversity Data Contribution
- Participation in coordination meetings with the consortium